

**Report on the Controller's Office, 2<sup>nd</sup> FOLLOW-UP**  
**AUDIT Recommendations**  
May 31, 2012

**BACKGROUND**

On November 10, 2011, the Office of the Controller issued the 2nd Follow-Up Audit of the Forensic DNA Backlog Reduction Grant Program. The Audit identified several findings and recommendations. The Los Angeles Police Department (Department) was asked to prepare a response and include information regarding the steps the Department has taken or intends to take to address the recommendations and to clarify information.

The following numbered items have been completed from the Controller's Office 2nd Follow Up Audit recommendations.

**Recommendation No. 1**

**Ensure that any sexual assault evidence kits that will be analyzed or that require a technical review are included in the SAEK Progress Reports.**

**Recommendation No. 3**

**Ensure reconciling differences between Departmental records are properly accounted for and explained in the SAEK Progress Report in order to accurately reflect the number and processing status of SAEKs.**

**Recommendation No. 4**

**Review those DNA cases where a request for testing is pending and determine the proper disposition.**

**Recommendation No. 5**

**Formalize follow-up procedures to ensure DNA testing requests are made within 30 days of the date of the offense.**

**Recommendation No. 6**

**Ensure the protocol for requesting DNA testing is followed in order to accurately track the status of rape kits.**

**Recommendation No. 7**

**The LAPD should implement protocols to review the unfounded cases received subsequent to December 8, 2008, to ensure that any cases where DNA analysis should be performed are identified.**

**Recommendation No. 8**

**The LAPD should verify the data queries used to compile the SAEK Progress Reports to**

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**minimize any reporting differences.**

**Recommendation No. 9**

**The LAPD should re-assess its resource needs (staffing and funding) to ensure the appropriate level of resources is available and maintained to prevent any future rape kit backlogs from occurring.**

**Recommendation No. 10**

**Communicate to Policymakers any change to originally estimated funding levels that were designated for a specific purpose.**

The following numbered items remain and are an ongoing effort to reconcile from the Controller's Office 2nd Follow-Up Audit recommendations.

**Recommendation No. 2**

**Identify revisions that are necessary to various Departmental records (e.g., APIMS or SAEK Master List, etc.) to ensure the reported number and status of SAEKs is accurate.**

**Response:**

The completion of this recommendation involves the development of a master database (Recommendation #11) and the ongoing development of the interim system Robbery-Homicide Division (RHD)/ Incident Tracking System (ITS).

The Department submitted a total of 228 SAEKs as re-tests and have tabulated the amount in the May 2012 monthly DNA report. This month, 12 additional SAEKs were submitted for re-test. The submittal of the re-tests will be processed under the current analysis standards and most recent DNA protocols. The analysis completion and progress of all SAEKs will be observed in the revised SAEK Monthly Report.

**Recommendation No. 11**

**The LAPD should establish a formalized plan or timeline with interim milestones to track its progress in developing a comprehensive master database for sexual assault evidence kits.**

**Response:**

A Request for Proposal (RFP) has been written for the development of a new Evidence and Property Information Management System (EPIMS). The RFP has been submitted to the City Attorney's Office for review. With over 1400 technical requirements, the City Attorney's Office will take a minimum of 30 days to complete their review. Upon completion of the review and the Police Commission's approval, the RFP can be released. The Department anticipates that the proposal process, vendor selection and contract negotiations will take up to six months. From

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this point, a project this complex is estimated to take up to 12 months for implementation.