

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

TO: Fire Department

ATTN: Bureau of Fire Prevention and Public Safety
City Hall East, 17TH Floor

FROM: Los Angeles Police Commission
Commission Investigation Division
Charitable Services Section

SUBJECT: FLOOR PLAN WITH STAMP OF APPROVAL BY FIRE DEPARTMENT

The Organization indicated below has filed an application for a Bingo Game License pursuant to Sections 44.50 through 44.55 of the Los Angeles Municipal Code.

The application for a Bingo License is pending your determination as to compliance with applicable laws under your agency's regulatory jurisdiction. Please stamp a copy of the floor plans indicating your approval and the occupant load. For additional information you may contact the Charitable Services Section at (213) 978-1144.

Thank you for your prompt attention.

ORGANIZATION			
STREET ADDRESS	CITY	ZIP CODE	TELEPHONE
PREMISES WHERE BINGO IS TO BE PLAYED			
STREET ADDRESS	ROOM NAME OR NO.	CITY	ZIP CODE

*****IMPORTANT – INSTRUCTIONS TO FOLLOW*****

NOTE TO CHARITABLE ORGANIZATION: Take this form and a copy of your floor plans to the Los Angeles Fire Department. Floor plan should display layout of room where bingo will be played (two copies drawn to scale). The plan not to be larger than 8 ½" x 11". Show: room dimensions; exits; stages; indicate number of tables, size and placement; number of seats per table; indicate aisle space between tables and between tables and walls.

See list of locations below. Their office hours are from 8 am to 4 pm, Monday through Friday.

LOS ANGELES

Bureau of Fire Prevention and Public Safety Section
200 North Main Street, 17th Floor
City Hall East
Los Angeles, CA 90012
(213) 978-3640

WEST LOS ANGELES

Bureau of Fire Prevention and Public Safety Section
7166 West Manchester
Los Angeles, CA 90045
(213) 978-3640

HARBOR AREA

Bureau of Fire Prevention and Public Safety Section
638 South Beacon, Room 530
San Pedro, CA 90731
(213) 978-3640

VAN NUYS AREA

Bureau of Fire Prevention and Public Safety Section
14555 Sylvan Street
Van Nuys, CA 91411
(818) 374-1110

Submit completed form and approved floor plan with application for Bingo License to:

Los Angeles Police Commission
Charitable Services Section
200 N. Spring Street, Room 1513
Los Angeles, CA 90012